



Seminar Leader's Role

The primary responsibility of a University faculty member to the Institute is in conducting a seminar for approximately twelve teacher Fellows, each of whom researches and writes a curriculum unit to be taught during the spring or fall semester following unit completion. Seminar Leaders guide the Fellows' research and writing, provide written comments on the first and second drafts of each Fellow's unit, and review the completed units that Fellows submit. The DTI schedule lists the seminar meetings and deadlines for unit drafts. The booklet on the *Yale National Initiative to strengthen teaching in public schools* describes the Teachers Institute approach.

Seminar Leaders are asked to attend Curriculum Showcase events, slated this cycle for the evening of February 4th. This gathering serves as a recruitment vehicle for 2019 applicants, and for Seminar Leaders to spend 5-10 minutes explaining their proposals and answering any questions potential seminarians might have. The preliminary meeting of the seminar, in May 2019 will be preceded by a participant panel, and onboarding of first-time teacher Fellows. At this meeting, the leader presents his or her view of what the seminar should accomplish and may distribute a syllabus of common readings, and an annotated bibliography focused on the subject of the seminar. Alternatively, participants may spend the first session making introductions and voicing their visions and objectives for what they expect to accomplish in the seminar, after which the leader may develop a syllabus and bibliography suited to the expressed goals of the teacher participants. The next three meetings, all tentatively scheduled on Monday evenings in May, will explore content and prepare Fellows with the expectations for summer study, reading and development of the unit Prospectus due to Seminar Leaders by August. Seminar meetings will resume on a weekly basis in September 2019.

Fellows are required to attend all seminar meetings and have made a commitment to the published Monday times in the schedule. Alternate meeting dates should therefore be avoided, and "double" sessions should not be scheduled. Each Fellow meets individually with the seminar leader at least twice, once to refine the unit topic and choose readings for research, and again after having written the first draft of unit. A second draft of the unit will be reviewed by the seminar leader via electronic mail.

A joint orientation for Seminar Leaders and Seminar Coordinators will be held in April. During 2019, there will be periodic joint and separate meetings of these groups. By February 2020, each Seminar Leader will write an evaluation of the program. Faculty members remain available to Fellows to discuss further development or actual teaching of the units, until the seminar schedule is exhausted at the end of January 2020.

Seminar leaders are compensated \$8,000 in salary, paid in three installments before the end of the 2019 tax year. Fellows are expected to attend all seminar meetings on time and to meet each deadline in preparing curriculum units; the Seminar Leader should regularly inform the **Seminar Coordinator** and the **Director** about any Fellows who are not fulfilling their responsibilities to the program and to their colleagues.

Qualifications: Ph.D., Full time, tenure track faculty preferred